

Significant Budget Movements

Description	Details	2013/14 Budget Change £	2013/14 Budget Change £
Non-Pay			
Housing & Council Tax Benefits	Anticipated increase in costs due to higher demand for benefits.	48,640	
Non Domestic Rates	Anticipated increase in costs for Council properties.	2,660	
Cotswold House	Void allowance on Cotswold House rent increase.	4,320	
Council Tax Benefits	Reduction of surplus on Council Tax Benefit overpayments recovered	48,990	
Misc	Various minor changes	1,480	
			106,090
Contracts			
Waste contract	Inflationary increase in contract price plus property growth and vehicle replacement cost.	180,510	
LCC waste/recycling agreement	Amendment to Cost Share agreement with LCC	19,030	
Active Nation leisure contract	Inflationary increase.	10,940	
Health & Safety	Health & Safety contract brought in-house	(9,980)	
Property Services	Inflationary increase on Liberata property services contract including efficiency saving.	3,560	
Refuse Collection (Civic Offices)	New refuse contract for Civic Offices (Neales Waste Management)	(14,210)	
ICT Contracts	Inflationary increase on various ICT contracts	10,890	
Transformation Management	Banking Services tender	(8,700)	
Transformation Management	Procurement Fee for new insurance contract.	3,750	
Concierge Service	Profile Security replace Red Rose Security at Cotswold Supported Housing	(4,000)	
Misc	Various minor changes	3,530	
			195,320
Income			
Housing Benefit Administration	Reduction in Housing Benefit Admin Subsidy Grant receivable in 2013/14	29,070	
Cotswold House	Cotswold House rent increase for 2013/14	(21,600)	
Shared Financial Services	Increase in recharge to South Ribble BC for Shared Financial Services for 2013/14	(16,670)	
Misc	Various minor changes	(2,320)	
			(11,520)
Volume Expenditure			
Elections	No Election costs in 2013/14. Reduction offset by matching contribution to reserve for future years costs.	(107,000)	
Car Leases	Phased reduction in Council contribution to car lease rental costs	(17,460)	
Electricity - various buildings	Adjustment based on actual meter readings and revised invoices now received.	(10,320)	
Housing Needs and Policy	Fixed Term Assistant Housing Officer post ends November 2012.	(14,100)	
Cotswold House	Lifeskills Co-ordinator post financing ends 31/03/13	(31,030)	
External Audit Fees	Reduction in External Audit Fees	(46,490)	
LCC Pensions Account	Anticipated increase in Added Years Pension costs.	10,510	
LCC Pensions Account	Adjustment to pensions account regarding former CBC staff at Chorley Community Housing.	30,000	
Car Park Management	Reduction in enforcement and cash collection costs.	(9,500)	
United Utilities Waste Water	Review of surface water & highway drainage charges	(13,940)	
Home Improvement Grants	Preston Care and Repair carrying out the Handyperson scheme funded by additional income detailed below.	30,000	
Bengal St Depot	Reduction in NNDR and running costs following lease of the site	(15,000)	
Discretionary Rate Relief (NNDR)	Budget no longer required under Business Rates Retention scheme	(6,400)	

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Misc	Various minor changes	7,740	
			(192,990)
Volume Income			
Capital Recharge Income	Reductions in Capital Programme resulting in reduced recharge of staffing costs to capital schemes	61,310	
Gillibrand Street Offices	Assumes rental income for 2012/13 only under current lease agreement.	50,000	
Car Park Management	Reduction in off-street parking fees in line with 2012/13 current forecasts.	30,870	
Home Improvement Grants	Preston Care and Repair carrying out the Handyperson scheme	(29,660)	
Building Control income	Rebasing of Building Control income in line with 2012/13 forecasts.	10,000	
Planning Fees	Rebasing of Planning Fees income in line with 2012/13 forecasts.	25,000	
Cemetery Fees	Rebasing of Cemetery Fees income in line with 2012/13 forecasts.	22,620	
Council Tax	Provision for write-off of bailiff costs not recovered from council tax debtors	15,000	
Union Street	Lease of Union Street Offices to HMRC	(6,160)	
Investment Portfolio	Loss of annual rent following demolition of Clayton Brook Public House.	10,500	
Misc	Various minor changes	(2,950)	
			186,530
2012/13 Mainstream Growth Items			
Community Safety - IDVA	Reallocation of mainstream growth items for 2013/14	(13,000)	
Sanctuary Scheme	Reallocation of mainstream growth items for 2013/14	(10,000)	
CAB funding	Reallocation of mainstream growth items for 2013/14	(20,000)	
Tackling Dog Fouling	Reallocation of mainstream growth items for 2013/14	(50,000)	
			(93,000)
Base Budget Review			
Budget savings identified	See Schedule of Base Budget Review Savings attached		(133,240)
Transformation Strategy Savings			
Streetscene	Streetscene Modernisation	(153,790)	
Policy & Communications	Policy & Communications restructure	(55,000)	
Planning	Review of Spatial and Planning Policy teams - phase 1	(28,730)	
Waste & Recycling	Waste Contract - Margin Contribution (Not approved yet)	(50,000)	
Active Nation leisure contract	Active Nation contract (reduce repairs/maintenance)	(20,000)	
Planning	Planning Fees - 15% national increase in charges	(75,000)	
Transactional Services	Review of Transactional Services - phase 1	(114,000)	
Audit & Fraud Team	Review of Audit & Fraud Team	(15,000)	
Governance	Review of Governance	(25,000)	
			(536,520)
Other Savings			
Review of Investment & Debt Strategy	Additional interest from increasing investment limit from £3m to £5m.		(75,000)
Debt Restructuring	Use of 2012/13 budget underspend to repay debt.		(60,000)

Base Budget Review – Proposals for achieving recurring budgetary savings from non-staff budget heads.

A review of all non-staffing budget heads that also do not appear elsewhere within the **Transformation Strategy** has been undertaken. The focus to date of the phase of the review has centred around identifying budgets by analysing past performance and trends in reduced expenditure. All the proposals listed below have been approved by the relevant Budget Holder to ensure that underutilisation is due to permanent changes in circumstances and not as a result of one off, unique reduced operational demand or, in fact, earmarked to fund other related financial commitments.

Abandoned Vehicles	(1,750)	Due to price of scrap metal we currently don't have to pay for collection of abandoned vehicles.
Travel and Subsistence	(1,250)	General volume change and reduction in demand across the organisation
Training and Course Fees	(4,000)	General volume change and reduction in demand across the organisation
Statutory Notices	(850)	Redundant budget as funded from LDF earmarked reserve
Stationery	(1,250)	General volume change and reduction in demand across the organisation
Travel Expenses	(1,260)	General volume change and reduction in demand across the organisation
Signs	(1,370)	Budget used to replace signage when fees change, this is not a frequently used budget there is scope for reduction
Service Fees - HR	(2,570)	General volume change and reduction in demand e.g. pre-employment questionnaires
Hire of Premises	(250)	Budget not used as all internal meetings use Council premises
Refreshments	(300)	General volume change and reduction in demand
Tools, Equipment and Furniture	(2,790)	General volume change and reduction in demand
Publications	(640)	General volume change and reduction in demand
Fixtures and Fittings	(1,000)	General volume change and reduction in demand
Professional Fees	(360)	General volume change and reduction in demand
Printing	(3,800)	General volume change and reduction in demand after rationalisation of budgets and change of use
Postages	(50)	General volume change and reduction in demand
Photographic Supplies	(360)	General volume change and reduction in demand
Employee Costs	(3,300)	Amendments in staffing budget across the organisation for minor adjustments
Transport Licences	(2,000)	General volume change and reduction in demand – redundant budget
Legal Fees – Council Tax	(6,690)	General volume change and reduction in demand due to collection rates.
Miscellaneous Expenses	(2,050)	General volume change and reduction in demand
Members Allowance Scheme	(7,890)	Changes recommended by the Independent Remuneration Panel have been adopted by the Council.
Maintenance/Nature Reserves	(1,930)	Reactive works and assessment based on past trends over a number of years
Laundry	(300)	General volume change and reduction in demand
Software Licences	(13,950)	Assessment of commitment of this budget over a number of years after consolidation and transfer to ICT
Internet Charges	(1,690)	Member's internet – change of provider, budget now based on actuals.
HR Occ Health Fees	(800)	General volume change and reduction in demand.
HM Land Registry	(400)	General volume change and reduction in demand.
Grounds Maintenance Contractor	(3,110)	Reactive works and assessment based on past trends over a number of years
General Subscriptions	(8,660)	No longer subscribing to CIPFA benchmarking. Savings on LGA subscription.
First Aid Payments	(200)	General volume change and reduction in demand
External Photocopying	(200)	General volume change and reduction in demand
Exam Fees	(500)	Building Control budget not required
Economic Development Grants	(5,000)	Lancashire Enterprise Partnership (LEP) no contribution required as request for funding has ceased

Drawing Office Supplies	(100)	General volume change and reduction in demand
Disposal of Records	(50)	General volume change and reduction in demand
Conservation of Exhibits	(1,500)	General volume change and reduction in demand at Astley Hall
Conferences	(3,750)	General volume change and reduction in demand.
Computer Consumables	(1,770)	General volume change and reduction in demand
Cleaning Attendant Services	(3,080)	Brought in-house Yarrow Valley Visitors Centre
Car Allowances	(12,340)	General volume change and reduction in demand/posts across the organisation
Burglar Alarms	(240)	
Analysts Fees	(640)	General volume change and reduction in demand
Sub Total – Expenditure	(105,990)	
ADDITIONAL INCOME TRENDS		
Gambling Premises Licence	(7,000)	Additional Income Trend
Licence Fees	(9,890)	Additional Income Trend
Premises License	(900)	Additional Income Trend
Other Legal Fees - Governance	(2,000)	Additional Income Trend
Administration Costs Recovered	(1,660)	Additional Income Trend – Busy Bees
Wheeled Bins	(5,800)	Additional Income Trend
Sub Total – Income	(27,250)	
TOTAL	(133,240)	